

Savitribai Phule Pune University

(Formerly University of Pune)

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Director,
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Ref. Exam/MIC/134

Date: 22/07/2021

To

The Principals,

All affiliated colleges (Pune, Ahmednagar and Nashik Districts)

Sub: Procedure for the change in subject/s or addition or deletion of subject/s in Hall Ticket data and summary data for examinations scheduled for the Summer 2021 Session (Started from 12th July, 2021).

Sir/Madam,

It is noticed that some of the candidates appearing for the University Examinations scheduled for the Summer 2021 session (Started from 12th July, 2021) had done mistakes in examination forms. It is also noticed that irrelevant subjects are selected and elective subjects are not at all selected by some of these candidates. Continuous requests from the affiliated colleges were received by the examination section to provide facility to do necessary changes in hall ticket data and summary data so that college staff will be able to fill internal marks and the concerned candidates will be able to appear for the on-line examinations for correct subjects. These problems are understood and examination section had granted permission to concerned affiliated colleges to do corrections in hall ticket data and summary data.

Now software system is developed to overcome these difficulties. According to facilities made available to colleges, it is possible to do correction in subject/s, add subject/s or delete subject/s in hall ticket data and summary data. After the completion of the desired task of all concerned students of that college, it is mandatory to submit information by operating the submit option.

After operating the submit option, it will not be possible to affiliated colleges to do further corrections in hall ticket data. The modified hall ticket data and summary data shall be made available to only who have logged a complaint or submitted a request to do so for the conduct of the re-examinations/special examinations and filling of the internal marks obtained by candidates. This data shall be considered as the final data and no further requests to change contents shall get entertained by the examinations section.

Procedure for the Hall Ticket data correction is as given below.

1. Visit to college login through college PUNID and password.
2. Visit to the window –“Hall Ticket and Summary System”.
3. Put the PRN Number of candidate, whose hall ticket data correction is desired.
4. Select correction or addition or deletion of subject option available there.
5. Put the correct subject code as is available in syllabus and title of subject for the correction or addition of subjects.
6. In case of deletion of subject, select the appropriate subject/s.

In case of difficulty send email to examsupport@pun.unipune.ac.in. The procedure shall be completed within eight days of publication of this letter.

Thanking you,

Director

Board of Examinations and Evaluation
Savitribai Phule Pune University