



SAVITRIBAI PHULE PUNE UNIVERSITY

APPOINTMENT OF DIRECTOR AT, UGC'S Educational Multimedia Research Centre, (E.M.M.R.C.)

Accompaniment to the Advertisement No 45, dated 09.08.2019 for the post of Director, Educational Multimedia Research Centre, (E.M.M.R.C.) (created from the University Grants Commission Fund) Savitribai Phule Pune University for the period of five years.

Last date for receipt of application in the University Office is 30.08.2019.

Post	Director
Pay Matrix (7 th Pay)	Academic Level 14 entry pay of Rs. 1,44,200/-
Tenure of the Post	Five years, which could be extendable for a further period of five years, subject to a maximum of sixty years of age.
Age Limit	55 years

Sr. No	No. of Posts	Category	Essential Qualification & Experience
01	01	Open (Open to All)	<p>a) A Master's Degree in any subject with essentially good academic record.</p> <p>b) About ten years of regular service in Media or Mass Communication, specially Television, as Producer/Director or Engineer or Researcher or Administrator with emphasis on ability for software development, visualization and conceptualization of programmes and their development.</p> <p>c) Good communication skills to involve University Academics in ETV Production and</p> <p>d) Leadership qualities to manage Media Technical and Administrative staff and to coordinate production activity with Academic persons. The candidate will have to show/demonstrate software developed by him/her when called for interview.</p> <p style="text-align: center;">or</p> <p>An outstanding scholar with established reputation who has made significant contribution to knowledge in the area of Mass Media (Television)</p> <p>Desirable Qualification :</p> <p>i) Knowledge and experience in computers & ICT</p> <p>ii) Knowledge and experience in developing e-Content material and use in Higher Education</p> <p>iii) Knowledge and experience in developing on-line MOOCs Courses and administering.</p> <p>(In case a suitable person in the above grade is not found, the University may appoint a person in the next lower grade. Also, in the case of exceptionally qualified candidates in the area of educational TV/Film production, the qualifications and age may be relaxed).</p>

Important points to be borne in mind before filling in Application form

- 1) The Candidate should apply online from 09.08.2019 to 28.08.2019 through the University website admin.unipune.ac.in/recruitment and then take the printout of the said application and attach attested copies of the necessary documents to the same. The Candidate should submit the printout of the application form along with all supporting documents and enclosures in the prescribed order as mentioned in the following point number 6 to the Deputy Registrar, Administration-Teaching, Savitribai Phule Pune University, Pune- 411007, **on or before 30.08.2019**
- 2) **Candidates who had applied to our previous Advertisement No. 01, dated 14.10.2015 for the Director post, need to be apply again to this Advertisement.**
- 3) Application made through online mode will only be considered by the university. Applications in other forms such as Bio-date, C.V. and any other offline application will not be considered.
- 4) Qualifications and experience are as notified by the University Grants Commission from time to time.
- 5) Candidates residing abroad must send a hard copy of an application by post duly signed, so as to reach this office on or before the last date. Scanned or photo copy of an application will not be considered.
- 6) Candidates must attach the copies of the necessary supporting documents with the application in the following order:

Annexure "A" collectively

- i) Document in support of Date of Birth.
- ii) Copy of Government Gazette or any other appropriate certificate in case of change name.
- iii) Cast certificate issued by the competent authority if candidate belongs to Scheduled Cast/Scheduled tribe/Denotified tribe/Nomadic Tribe/Other Backward Class/Special Backward Class/Educationally and Socially Backward Class (ESBC)/Special Backward Category-A.
- iv) Non-Creamy Layer Certificate for the candidate belonging to the DT-A, NT-B, NT-C, NT-D, OBC and SBC categories, as per Government of Maharashtra Circular No. CBC-10/2008/pra.kra.697/vijabhaj-1 dated 16th December, 2017, issued by the competent authority after the date 01.04.2019.
- v) Caste Validity Certificate, if already obtained.
As per the Notification No. BBC-2011/ Pra.Kra./ 1064/ 2011/ 16-B, dated 12th December, 2011, a candidate belonging to the reserved category and appointed against the reserved post, shall submit his/ her Caste Validity certificate within six months from the date of appointment order.
- vi) For the posts reserved for persons with disabilities, Disability Certificate issued by the authorized Medical Expert of the Government Hospitals in the District concerned.

Annexure "B" collectively

- i) Documents related to educational qualifications, such as degree/Diploma Certificates, Statements of Marks of the relevant examinations (both side photocopies of the statement of marks), any other certificate relating to the educational qualifications.
- ii) Any one of the following documents in order to clarify Specialization :
 - (a) Statement of marks of all examinations of post - graduate course mentioning all subjects and indicating the subject of Specialization at the Post Graduate Level.

OR

- (b) Copy of Dissertation in the field of the specialization concerned, submitted by the candidate.

OR

- (c) Copies of Research publications in the field of the specialization concerned, published by the candidate.

OR

- (d) Copy of cover page, Index pages and relevant extract/s of book/s published by the candidate in the field of the specialization concerned.

Annexure "C" collectively

- i) Approval letter/s in case of teachers appointed in affiliated Colleges/Institutions.
- ii) Appointment Order/s in case of teachers appointed in University/ Government Colleges and Institutions.
- iii) Certificate/s of experience.

Annexure "D" collectively

Testimonials (Minimum two)

Annexure "E" collectively

Documents in support of indicating contribution to educational innovation, design of new curricula and courses and technology-mediated teaching learning process.

The original certificate must be produced at the time of interview.

- 7) As per the Notification No. SRV.2000/CR(17/2000)XII, dated 28th March 2005 issued by General Administration Department, Mantralaya, Mumbai, a candidate shall submit the declaration of the small family in the prescribed proforma attached with an application as Declaration form "A".
- 8) Candidates belonging to the reserved categories as recognized in the State of Maharashtra shall only be considered under reserved categories. The candidate belonging to the reserved categories from outside the State of Maharashtra will be treated as Open. Those candidates should be apply for open category only.

- 9) Reservation for women and persons with disabilities, etc., will be as per the norms of Government of Maharashtra.
- 10) Relevant experience and educational qualifications will be counted as on the last date prescribed for making applications, i.e. 28.08.2019.
- 11) Application fees of Rs. 600/- (for Open Category) and Rs. 300/- (for candidates belonging to reserved categories), should be paid either online or by the Challan (at Bank of Maharashtra/HDFC Bank).
 - a. *If the candidate applied for online payment should attach mail receipt copy at the time of submission of application form to the University.*
 - b. *Online Challan get generated after submitting application form. Candidate should submit this challan at Cash Counter of any branch of selected Bank (**Bank of Maharashtra/HDFC Bank**).*
 - c. *The Challan is divided in 3 sections. After receipt of payment, Bank will issue 2 parts of challan with stamp of Bank.*
 - d. *Candidate should submit University Copy of Stamped Challan along with application form printout to University..*
- 12) Candidates already employed must submit their applications through proper channel.
- 13) The envelope containing application form should be superscribed as "Application for the post of Director in the Educational Multimedia Research Centre".
- 14) Candidates are requested to refer University website from time to time as all information and circulars will be notified on the website by the University. The University will not entertain any inquiry regarding eligibility criteria.
- 15) The University will not be responsible for any delay or non acknowledgment of postal correspondence.
- 16) Applications incomplete in any respect, applications without required supporting documents or those received after the last date of receipt of application, will not be considered.
- 17) No correspondence with ineligible candidates will be made by the University.
- 18) Candidates called for interview will have to remain present at their own expenses.

Advt. No : 45
Dated : 09.08.2019

(Dr. Prafulla A. Pawar)
Registrar