



# SAVITRIBAI PHULE PUNE UNIVERSITY

सावत्री बाई फुले पुणे یونیورسٹی

## S.Y.B.A Urdu Syllabus (for Skill Enhancement)

نصاب برائے سال دوم

Academic Year  
تعلیمی سال

(W.E.F JUNE 2020-2021)

# **S.Y.B.A Urdu**

**Choice Based Credit System (CBCS)**

**SKILL ENHANCEMENT COURSE (SEC)**

**[Two Credit Course (2x15=30 Hours)]**

**Title of the Paper: Creative Writing Skill [SEC 2 B(2)]**

**SEMESTER III**

**[Two Credit Course (2x15=30 Hours)]**

(Applicable for Urdu Special Students)

## **AIMS & OBJECTIVES:**

1. To enhance the creative writing skills of the students.
2. To understand the technicalities of specific writing.
3. To develop the report writing, essay writing skills of the students.
4. To develop the sense of meaningful translation.
5. To create more employability through creative writing skills.

Suggestions to Teachers:

- It is a learner-centric course.
- The course aims at developing skill among the students.
- Learning can be facilitated through interactive and informal guiding sessions.
- Participation and up-gradation of the students' performance needs to be encouraged.
- Practical's, Exercises, Activity monitoring, Projects, Seminars, Presentations, Group Discussions are some of the activities that the teachers are expected to encourage.
- Relevant and innovative ideas of both the students and the teachers are always appreciable for a successful completion of this course
- The concerned faculty/teachers have to maintain the record of the students (Given in the Evaluation pattern) as the credits to the students need to be given on the basis of preserved record.

## COURSE CONTENT

### کورس کی تفصیلات

- Translation

ترجمہ نگاری

(ترجمے کے اصول و ضوابط، انگریزی سے اردو میں ترجمہ کرنا)

- Journalism

صحافت

(کالم نگاری، خبر نویسی، رپور تاژ)

### Mode of Assessment

At the end of both the semesters, an activity-based evaluation of the skill development is to be conducted using ANY Two of the following evaluation modes.

- Seminar
- Submission of Project
- Reporting / News Making
- Class Test
- Orals

### Reference Books

- Fun-e Tarjuma Nigari
  - Tarjume ka Fun Aur Riwayat
  - Urdu Mein Fun-e Tarjuma Nigari
  - Fun-e- Sahafat
  -
- Khleeq Anjum  
Dr. Qamar Raees  
Dr. Mushtaq Qadri  
Prof. Zahuruddin

# **S.Y.B.A Urdu**

**Choice Based Credit System (CBCS)**

**SKILL ENHANCEMENT COURSE (SEC)**

**[Two Credit Course (2x15=30 Hours)]**

**Title of the Paper: Communication Skills [SEC 2 A (2)]**

## **SEMESTER IV**

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### **AIMS & OBJECTIVES:**

6. To enhance the communication skill of Urdu language among the students.
7. Communicate clearly, accurately and appropriately.
8. Employ and control of variety of grammatical structures
9. To develop the skill of demonstrate and convey the information in Urdu.
10. Employ suitable pronunciation and stress patterns.

### **Suggestions to Teachers:**

- It is a learner-centric course.
- The course aims at developing skill among the students.
- Learning can be facilitated through interactive and informal guiding sessions.
- Participation and up-gradation of the students' performance needs to be encouraged.
- Practicals, Exercises, Activity monitoring, Projects, Seminars, Presentations, Group
- Discussions are some of the activities that the teachers are expected to encourage.
- Relevant and innovative ideas of both the students and the teachers are always appreciable for a successful completion of this course
- The concerned faculty/teachers have to maintain the record of the students (Given in the Evaluation pattern) as the credits to the students need to be given on the basis of preserved record.

## COURSE CONTENT

### کورس کی تفصیلات

- 1- املا، لہجہ اور تلفظ (Spelling, Pronunciation & accent)
- 2- رموز اوقاف اور قواعد (Grammar & Punctuation)
- 3- گفتگو/ بحث مباحثے میں حصہ لینا (Taking part in organization)
- 4- زبانی اور غیر زبانی مواصلات (Types of Verbal & Non Verbal Communication)
- 5- انداز اور پیش کش (Style & Presentation)
- 6- خود کو متعارف کرانا (Introducing yourself)
- 7- فراہمی معلومات (Conveying Message)
- 8- پراجیکٹ پر پریزینٹیشن (Project Presentation)

#### Suggestions to Teachers:

- It is a learner-centric course.
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## **Mode of Assessment**

At the end of both the semesters, an activity-based evaluation of the skill development is to be conducted using ANY Two of the following evaluation modes.

- Group Discussion
- Seminar
- Mock Interviews
- Conversation on given situation
- Telephonic Conversation
- Making videos to the related topic
- Submission of Project

## **Reference Books**

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|---------------------|---------------------|
| • Mawaslati Maharat | Sayyed Nisar Ahmed  |
| • Urdu Sarf O Nahew | Maulvi Abdul Haque  |
| • Urdu Grammar      | Nadeem Ahmed Ansari |