



सावित्रीबाई फुले पुणे विद्यापीठ
Savitribai Phule Pune University

SAVITRIBAI PHULE PUNE UNIVERSITY BIOINFORMATICS CENTRE



Dr. Sangeeta Sawant
Director, Bioinformatics Centre
Savitribai Phule Pune University
Ganeshkhind,
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23rd July, 2024

REF.: Bioin/2024/ 365

Subject: Quotation Notice
To whom so ever it may concern

Dear Sir,

We are interested in purchasing Hard Disk Drive (HDD) and LINUX OS with installation as per the configuration mentioned below. I therefore request you to send your sealed quotation, clearly indicating about taxes, terms conditions and send to undersigned on or before 5th August, 2024 till 5.00 pm.

Detail Proposal for purchase of server component and service on the existing server in the center

Item	Specifications	Quantity
Hard Disk Drive(HDD)	Server Component: (Sale) on the existing server in the center Item : Hard Disk Drive(HDD) Model : 2TB SATA Ent. 7200 RPM(Seagate)	02
	Server Installation: (Service) on the existing server in the center OS Installation : Installation of OS, creating RAID(If Any)	

Terms and conditions

1. Mention our enquiry number on the envelope.
2. Date of validity of quotation should be **minimum of 90 days** from the last date of submission of the quotation.
3. SPPU vendor registration number should be mentioned on your quotation, as without vendor registration number, orders will not be processed.
4. Quotation must be sent along with covering letter on your letterhead quoting your tax registration Nos. (GST) etc.
5. Conditional quotation will not be accepted.
6. Quotation will be rejected in case of even a single correction or overwriting. Only clear and uncorrected quotation will be accepted.
7. Payment will be made as per the Savitribai Phule Pune University payment rules only after delivery & satisfactory installation of the desktop computer systems.
8. Tax will be deducted as per prevailing rules. The GST TDS is @ 2%. The supplier shall pay & bear all other liabilities, taxes & duties not specifically agreed by the purchaser in the offer.
9. Delivery period should be between 2-4 weeks.
10. Rates quoted should be inclusive of all taxes (with tax details) and warranty.

(PTO)

11. Compliance report should be attached along with quotation.
12. Submit catalogue of the desktop pcs with quotation if necessary.
13. Please send your quotation along with authorised dealers / manufactures Certificate, by only surface mail / by hand to The Director, Bioinformatics Centre, Savitribai Phule Pune University, Ganeshkhind Road, PUNE : 411 007 on or before the date mentioned above.
14. The Savitribai Phule Pune University reserves the right to accept the offer in full or in parts or reject summarily or partly.

Thanking you,

Yours Sincerely,



Director,
Bioinformatics Centre
Director
Bioinformatics Centre
Savitribai Phule Pune University
Pune - 411 007.

(PTO)

Compliance Report for purchase of server component and service on the existing server in the center

as per Enquiry Ref. No. Bioin / 2024/dt.....

	Component	Compatible in existing server in the center (Yes/No)	Will definitely supply (Yes/No)
Hard Disk Drive(HDD)	Server Component: (Sale) on the existing server in the center Item : Hard Disk Drive(HDD) Model : 2TB SATA Ent. 7200 RPM(Seagate) Server Installation: (Service) on the existing server in the center OS Installation : Installation of OS, creating RAID(If Any)		

Name of the organization:

Address of the organization:

Contact Person Name and Designation:

Contact Nos. land line and mobile:

Tax Registration Nos. (GST)

Seal, Name & signature of the authorized person

Note: Please print above content on your organization letterhead.



Director
Bioinformatics Centre
Savitribai Phule Pune University
Pune - 411 007.